

**GENETIC COUNSELORS LICENSING BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Minutes of 5/26/2017**

**BOARD MEMBERS PRESENT:** Heather Hussey-Johnson - Chair  
Jennifer Nicole Eichmeyer  
Thomas M Beck

**BUREAU STAFF:** Dawn Hall, Administrative Support Manager  
Mitchell Toryanski, Legal Counsel  
Dicsie Gullick, Management Assistant  
Betsy Duncan, Technical Records Specialist I

The meeting was called to order at 9:00 AM MDT by Heather Hussey-Johnson.

**APPROVAL OF MINUTES**

Dr. Beck made a motion to approve the minutes of 3/15/2017. It was seconded by Ms. Eichmeyer. Motion carried.

**FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$45,146.84 as of 4/30/2017.

**OLD BUSINESS**

To Do List – The Board reviewed the to-do list.

**PROPOSED FEE DECREASE**

Ms. Hall presented four fee decrease proposals for the Board's consideration.

Dr. Beck made a motion to approve the option to decrease the licensure fees from the \$500 current amount to \$200 for each fee. It was seconded by Ms. Eichmeyer. Motion carried.

Mr. Toryanski will prepare the proposed rule change and provide it for the Board's review at the next meeting. Ms. Hall said that the deadline to submit proposed legislation and rules to the Governor's Office is August 18, 2017.

**NEW BUSINESS**

**NEXT MEETING** will be scheduled as needed

## **RENEWAL FORM REVIEW**

The Board reviewed forms for renewal and reinstatement of licensure. Ms. Eichmeyer made a motion to approve the forms as presented. It was seconded by Dr. Beck. Motion carried.

## **EXECUTIVE SESSION**

Ms. Eichmeyer made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Dr. Beck. The vote was: Dr. Beck, aye; Ms. Eichmeyer, aye; and Ms. Hussey-Johnson, aye. Motion carried.

Ms. Eichmeyer made a motion to come out of executive session. It was seconded by Dr. Beck. The vote was: Dr. Beck, aye; Ms. Eichmeyer, aye; and Ms. Hussey-Johnson, aye. Motion carried.

## **APPLICATIONS**

Ms. Eichmeyer made a motion to approve the following for licensure:

Approved for Licensure

Cassandra Latoni  
Lindsay Meyers

It was seconded by Dr. Beck. Motion carried.

Ms. Eichmeyer made a motion to approve the following / pending receipt of missing documentation and chair review:

Approved / Pending

901151263  
901151519

It was seconded by Dr. Beck. Motion carried.

Ms. Eichmeyer made a motion to table the following:

901151647

## **CONTINUING EDUCATION AUDIT DISCUSSION**

The Board discussed CE audits of licensees. Ms. Eichmeyer made a motion to conduct a 20% CE audit in the fall of 2019. It was seconded by Dr. Beck. Motion carried.

## **ELECTION OF CHAIR**

The election of the Chair was tabled for the next meeting.

## **ADJOURNMENT**

Ms. Eichmeyer made a motion to adjourn the meeting at 9:35 AM. It was seconded by Dr. Beck. Motion carried.

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Heather Hussey-Johnson, Chair

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Jennifer Nicole Eichmeyer

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Thomas M Beck

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Tana Cory, Bureau Chief